



STATE PROCUREMENT OFFICE
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D

14 SEP -2 P1:56

ADMINISTRATION
STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Health/FHSD/Children with Special Health Needs Branch
Name of Requesting Department

Pursuant to HRS § 103D-102(b)(4) and HAR chapter 3-120, the Department requests a procurement exemption for the following:

1. Describe the goods, services or construction:

- A. Provide research and recommendations to the Hawaii Birth Defects Program (HBDP) on best way to upgrade from current limited version to the full database version of Abstract 4 received free of charge from the Iowa Registry for Congenital and Inherited Disorders (IRCID).
- B. Modify the full version of Abstract 4 to the chosen software platform determined from A from above to include any customizations.
- C. Maintain the Abstract 4 database and verify that all functions are working properly to include transfer of data from the local database on laptops to the main database on the program server, developing reports from the database, linking the database to other systems and templates for generation of reports, recommendations on back-up and security for the data system, and general trouble shooting of the data system.
- D. Concurrently maintain the current HBDP limited version of Abstract 4 database until the database from A-B from above are operational.
- E. Transfer data from the current database into the new database (full version of Abstract 4) and ensure that all data has transferred appropriately.

2. Vendor/Contractor/Service Provider:

Alohaware
P.O. Box 37519, Honolulu, HI 96837

3. Amount of Request:

\$ 14,999.00

4. Term of Contract From: 7/1/2014

To: 6/30/2015

5. Prior SPO-007, Procurement Exemption (PE):

6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means:

"Abstract 4" is a relational database created by the IRCID using an open source Structured Query Language (SQL). The IRCID provided the limited version of Abstract 4 at no cost to the HBDP which had outgrown an old data system. Alohaware received an award through small purchase procurement for FY2013-2014 and since then, Alohaware has gained valuable knowledge and experience with the HBDPs processes and has intimate knowledge of the program's current database which is the limited version of Abstract 4. Alohaware understands the flow of database information that comes from multiple HBDP staff members and has worked to update the current database to keep program operations going. In addition to meetings with the HBDP, Alohaware has been in meetings and conference calls with the HBDP along with IRCID regarding future program operations and Abstract 4. If another Provider was selected, the "ramp-up" time for the Provider to become familiar with the program and Abstract 4 data system would significantly increase the cost to the STATE and drastically set back program operations.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:

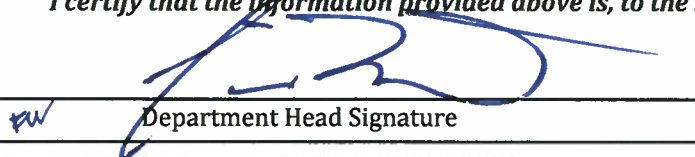
As stated above, Alohaware received an award through small purchase procurement for FY2013-2014. The vendor has extensive experience with the HBDP which includes intricate knowledge of the program's current and future (Abstract 4) databases and the program's data flow processes. The selection of Alohaware in pursuit of Abstract 4 expansion to the full version will save the State of Hawaii time and money in vendor and HBDP staff resources. This in turn will help propel the HBDP to the next level of data quality.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	e-mail address
Gordon Takaki	FHSD	733-8365	Gordon.Takaki@doh.hawaii.gov

*All requirements/approvals and internal controls for this expenditure is the responsibility of the department.
I certify that the information provided above is, to the best of my knowledge, true and correct.*


Department Head Signature

AUG 29 2014
Date

For Chief Procurement Officer Use Only

Date Notice Posted: 9.2.14

Inquiries about this request shall be directed to the contact named in No. 8. Submit written objection to this notice to issue an exempt contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

☐ Approved

☐ Disapproved

☐ No Action Required

Chief Procurement Officer Signature

Date